

Personal Protective Equipment (PPE / RPE) / Respiratory Protective Equipment (RPE)

PPE / RPE includes all clothing and equipment used to protect the worker against the risk to health or safety including extreme temperatures, wet and adverse weather conditions. It excludes ordinary working clothes which are not specifically designed to protect from the weather. Employees will be provided with suitable personal protective equipment against risks which cannot be controlled by other means.

There are guidance leaflets as well as a Company personal protective clothing catalogue available to help decide what PPE / RPE is needed on each particular job.

All personnel must wear/use protective clothing and equipment where and when required. As a minimum the Company requires the following PPE / RPE to be worn at all times when on site:

- Safety Helmet
- Safety Footwear (No Riggers) – steel mid sole and toe protection
- Safety Glasses
- Hi-visibility clothing
- Gloves – suitable for the activity
- Other PPE / RPE such as, goggles, ear defenders, dust masks etc: should be worn where applicable or as per the risk assessment.
- PPE / RPE will always be regarded as the ‘last resort’ to protect against risks to safety and health.
- Alternative design methods should be considered along with engineering controls and safe systems of work first.

Provision of PPE / RPE

Operatives must be issued with the required PPE / RPE. They must be instructed in its use and its limits. They must sign confirming receipt of the PPE / RPE and must not be charged.

All PPE / RPE can be obtained from stores free of charge on an old for new basis.

Please note: that any deliberate damage or defacing of PPE / RPE may be re-chargeable

Accommodation for PPE / RPE

Accommodation will be provided to enable PPE / RPE to be safely stored or kept when it is not in use. The accommodation, or storage, will be adequate to protect the PPE / RPE from contaminated, loss or damage.

Damaged PPE / RPE must be kept separate from PPE / RPE in use or to be issued.

Information, Instruction and Training

All Employees will receive information, instruction and training to enable them to make effective use of the PPE / RPE provided. Users will be trained in the proper use of PPE / RPE, how to fit and wear it and what its limitations are. Training will depend upon the nature of the work, risk involved and PPE / RPE required.

Doc Ref: SSC-D28-P1-V02	Owned by: General Manager	Issue: 2	Date printed: 02/07/2024
	Approved by: CEO	Date: 21/06/2024	Page: 1 of 2

Theoretical Training

- an explanation of the risks present and why PPE / RPE is needed;
- the operation, performance and limitations of the equipment;
- instructions on the selection, use and storage of PPE / RPE related to the intended use. Written operating procedures such as permits to work involving PPE / RPE should be explained;
- factors which can affect the protection provided by the PPE / RPE such as; other protective equipment; personal factors; working conditions; inadequate fitting; and defects, damage and wear;
- recognising defects in PPE / RPE and arrangements for reporting loss or defects.

Practical Training

- practice in putting on, wearing and removing the equipment;
- practice and instruction in inspection and, where appropriate, testing of the PPE / RPE before use;
- practice, and instruction in the maintenance which can be done by the user, such as cleaning and the replacement of certain components;
- instruction in the safe storage of equipment.

Duration and Frequency of Training

The extent of the training that is required will depend on the type of equipment, how frequently it is used and the needs of the people being trained.

In addition to initial training, users of PPE / RPE and others involved with the equipment will need refresher training from time to time. Records of training details will be kept, to assist in the efficient administration of the training programme.

The Line Manager / Supervisor must take all reasonable steps to ensure that the correct PPE / RPE is suitable and sufficient for the task being undertaken and adherence to legal requirements and Company procedures.

All safety equipment provided must be in accordance with any appropriate British Standard and / or European Standard.

Sub-Contractors PPE / RPE

All sub-contractors other than labour only will be expected to provide their own PPE / RPE, however this may vary dependent upon the contractual arrangements between the Companies.

Face Fit Testing

Those operatives requiring the use of RPE must be Face Fit Tested in accordance with HSE Guidance Notes (HSG53 Respiratory Protective Equipment at Work).

Please Note that any person requiring to wear RPE will be required to undergo a Face Fit Test prior to commencing work. This will be undertaken by the HSE&Q department.

Paul Parkinson

Paul Parkinson

CEO

21/06/2024

Doc Ref: SSC-D28-P1-V02	Owned by: General Manager	Issue: 2	Date printed: 02/07/2024
	Approved by: CEO	Date: 21/06/2024	Page: 2 of 2